

**CITY OF EL PASO, TEXAS**  
**DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)**

**DEPARTMENT:** BUILDING PERMITS & INSPECTIONS

**AGENDA DATE:** DECEMBER 14, 2004

**CONTACT PERSON/PHONE:** DIANA CHAIREZ - (

**DISTRICT(S) AFFECTED:** 8

**SUBJECT:**

**APPROVE** a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Iglesia Puerta del Cielo to use amplification (4 microphones, 2 speakers) at Armijo Park (710 E. Seventh Drive) on December 18, 2004 from 9:00am to 4:00pm. Approximately 50 persons will take part with 500 spectators anticipated. (District 8) [Diana Chairez]

**BACKGROUND / DISCUSSION:**

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The Office of Building Permits & Inspections recommends approval for Iglesia Puerta del Cielo to use amplification on December 18, 2004. The department has no objections with this event.

**PRIOR COUNCIL ACTION:**

Has the Council previously considered this item or a closely related one? If so, when?

N/A

**AMOUNT AND SOURCE OF FUNDING:**

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

**BOARD / COMMISSION ACTION:**

Enter appropriate comments or N/A

N/A

**\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\***

**LEGAL:** (if required) \_\_\_\_\_ **FINANCE:** (if required) \_\_\_\_\_

**OTHER:** \_\_\_\_\_

(Example: if RCA is initiated by Purchasing, client department should sign also)

*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

DATE: December 2, 2004

TO: CITY CLERK

FROM: Iglesia Puerta del Cielo  
Diana Chairez

Telephone No. 915-204-6578  
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

December 14, 2004

Item should read as follows:

Iglesia Puerta del Cielo to use amplification (4 microphones, 2 speakers) at Armijo Park (710 E. Seventh Drive) on December 18, 2004 from 9:00am to 4:00pm. Approximately 50 persons will take part with 500 spectators anticipated. (District 8) [Diana Chairez]

SPECIAL INSTRUCTIONS:

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**BUILDING PERMITS & INSPECTIONS USE**    Item No. \_\_\_\_\_

☒ POLICE DEPARTMENT

☐ FIRE DEPARTMENT

☐ SUN METRO

☒ PARKS DEPARTMENT

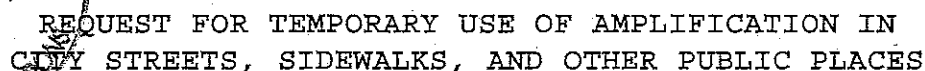
☐ ENGINEERING/TRAFFIC

☐ TXDOT

☐ STREET DEPARTMENT

☐ CIVIC CENTER

☒ COMPLETE



[36010119/404131]

1 event - 1 day or less; 1 event - not to exceed 2 consecutive days.

1 event - exceeding 2 consecutive days; 2 events, same or separate days.

1. Applicant:

Iglesia Puerta del Cielo  
(Person/Organization)

Contact person:

Diana Chairez

(Mailing Address)

(Telephone Number between 8:00 AM - 5:00 PM)

2. Type of event:

## Food + Toy Drive

Date of event:

Saturday, December 18, 2004

Time of the event:

From 9am  
(time)

to 4 pm  
(time)

3. Number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used.

Will use 4 microphones and two speakers.

4. Proposed location:

Marco B. Agnijo Park

(Please note: Any request to utilize the Civic Center Plaza must be made to the City's Visitor's and Convention Bureau. Amplification may only be used on the stage at San Jacinto Plaza. If you wish to use this area, you must also contact the Parks and Recreation Department, 6<sup>th</sup> Floor, and reserve the stage. Fees are charged to use both of these areas. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.)

5. Approximate number of participants: 50

6. Approximate or anticipated number of spectators: 500

7. Purpose of event: (i.e. fund-raiser, school activity, etc.)

The purpose is to give away food, toys and other supplies to needy people in the community for free.

(State whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.)

If this is a fund-raiser and funds are estimated to be over \$500, please list your Charitable Solicitation Permit number:

**RELEASE:** In consideration of the permit for use of amplification in city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

*Juan Rivera*  
Signature of Applicant

Dec. 2, 2004  
Date

For Iglesia Puerta del Cielo  
(Organization/Sponsor)

For Office Use Only

Event: Iglesia Puerta del Cielo Food & Toy Drive

\$15.75 Fee Paid: 320041000000000002174

\$21.00

City Council Hearing: December 14, 2004

Copy to:

☒ Police Department

☐ Fire Department

☐ Sun Metro

☒ Parks Department

☐ Engineering-Traffic Div.

☐ Highway Department

☐ Street Department

☐ Civic Center

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PERMIT**

EVENT: Iglesia Puerta del Cielo Food & Toy Drive

LOCATION Marco B Armijo Park (710 E. Seventh Drive)

DATE OF EVENT: December 18, 2004 from 9am to 4pm

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

**R. Alan Shubert, P.E.**  
**BUILDING PERMITS & INSPECTIONS DIRECTOR**

*City of El Paso, Texas*  
*Parks and Recreation Department*  
*"The Department That Works!"*

December 2, 2004

Puerta Del Cielo  
c/o Dianna Chairez

Dear Ms Chairez,

The Parks and Recreation Department will allow Puerta Del Cielo to use a portion of Armijo Park, located at 710 E. Seventh Drive from 9:00 AM until 4:00 PM on Saturday, December 18, 2004 for a distribution of free food, music, clothes and toys for the community. Some tables will be set up for the distribution.

The conditions placed on the activity are that an amplification permit from the Building Services Department will be required *if* amplification is used. The use of amplification would not go beyond 4:00 PM. **No vehicle will be driven or allowed onto the park grass areas.** There shall be no exchange of money in the park. No amusement devices or jumping balloons will be allowed in the park areas. No possession or consumption of alcoholic beverages will be allowed in the park. All trash and litter generated by this activity will be removed from the park areas and contiguous area upon departure. No restriction for the use of the park areas or streets by the public shall be imposed. No excavation or placing stakes into the ground will be allowed unless the location for such excavation or stake is approved and marked by the Department of Parks and Recreation.

If you have any questions or concerns, please call me at 541-4333.

Sincerely,



Rosa Ayala  
Parks and Recreation

cc: Victor Flores

For Office Use Only

Event: Iglesia Puerta del Cielo Food & Toy Drive

\$15.75 Fee Paid: 32004100000000002174  
\$21.00

City Council Hearing: December 14, 2004

Copy to:

☒ Police Department  
☐ Fire Department  
☐ Sun Metro  
☒ Parks Department

☐ Engineering-Traffic Div.  
☐ Highway Department  
☐ Street Department  
☐ Civic Center

Comments:

RA

**PERMIT**

EVENT: Iglesia Puerta del Cielo Food & Toy Drive

LOCATION Marco B Armijo Park (710 E. Seventh Drive)

DATE OF EVENT: December 18, 2004 from 9am to 4pm

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

**R. Alan Shubert, P.E.**  
**BUILDING PERMITS & INSPECTIONS DIRECTOR**

For Office Use Only

Event: Iglesia Puerta del Cielo Food & Toy Drive

☐ Fee Paid: 320041000000000002174  
☐ \_\_\_\_\_ Date

City Council Hearing: December 14, 2004  
\_\_\_\_\_ Date

Copy To:

☒ Police Department  
☐ Fire Department  
☐ Sun Metro  
☒ Parks Department

☐ Engineering-Traffic Div.  
☐ Highway Department  
☐ Street Department  
☐ Civic Center

**Comments:**

The El Paso Police Department has no objection with this event.

The Department will monitor the event as necessary with the district car.

There will be no cost to city or applicant.

04-168

**PERMIT**

EVENT Iglesia Puerta del Cielo Food & Toy Drive

LOCATION: Marco B. Armijo Park (710 E. Seventh Drive)

DATE OF EVENT: December 18, 2004 from 9:00 A.M. to 4:00 P.M.

CITY COUNCIL ACTION:      Approve      Disapprove      Approve w/ Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

\_\_\_\_\_  
Building Permits & Inspections Director



JOE WARDY  
MAYOR

JOYCE WILSON  
CITY MANAGER



R. ALAN SHUBERT, P.E.  
DIRECTOR

December 6, 2004

**BUILDING PERMITS &  
INSPECTIONS DEPARTMENT**

**CITY COUNCIL**

SUSAN AUSTIN  
DISTRICT NO. 1

ROBERT A. CUSHING, JR.  
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO  
DISTRICT NO. 3

JOHN F. COOK  
DISTRICT NO. 4

PAUL J. ESCOBAR  
DISTRICT NO. 6

VIVIAN ROJAS  
DISTRICT NO. 7

ANTHONY W. COBOS  
DISTRICT NO. 8

Iglesia Puerta del Cielo  
Diana Chairez

FROM: Building Permits & Inspections

SUBJECT: Application for use of City Streets/Sidewalks (in connection with a  
Parade, Walk, Run, etc.)

This is only a recommendation from Building Permits & Inspections to the Mayor and Council. They will make the final determination at the City Council Meeting on December 14, 2004 at 9:00am. We recommend a representative be present to answer any questions that City Council may have.

**REQUEST:**

Iglesia Puerta del Cielo to use amplification (4 microphones, 2 speakers) at Armijo Park (710 E. Seventh Drive) on December 18, 2004 from 9:00am to 4:00pm. Approximately 50 persons will take part with 500 spectators anticipated. (District 8) [Diana Chairez] Permit#: 04-168

**RESPONSES:**

No objection from Parks. The El Paso Police Department has no objection with this event. The Department will monitor the event as necessary with the district car. There will be no cost to city or applicant. The Office of Building Permit & Inspections recommends approval.

A handwritten signature in black ink, appearing to read "R. Alan Shubert".

**R. ALAN SHUBERT, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR**